

**CI University Auxiliary Services, Inc.**

**Board of Directors**

**Meeting Agenda**

**Thursday, May 23rd, 2019 – 11:00 AM - 1:00 PM**

This meeting is open to the public at the following location:

California State University Channel Islands, Islands Café, Private Dining Room  
One University Drive, Camarillo, California 93102

1. Welcome and call to order (Bill Robe)
2. Public comments on matters not on the agenda (Bill Robe)
3. INFORMATION AND ACTION ITEMS
  - a. ACTION ITEM: Request approval of minutes from May 2nd, 2019 (Bill Robe)
    - i. Draft minutes from the 5/2 UAS Board Budget Meeting are attached.
  - b. DIRECTOR'S REPORT: An overview of all UAS operations including Dining, Bookstore, One-Card, Copier and Corporate. (John Lazarus)
  - c. DISCUSSION ITEM: The Audit Charter needs to codify the structure and frequency of Audit Committee Meetings.
    - i. DRAFT language is included in the Board Meeting Packet to frame that discussion. This item will benefit from Board input prior to approval.
  - d. ACTION ITEM: Asking for Board approval of the Audit Charter that is crafted during DISCUSSION ITEM "c"
  - e. ACTION ITEM: Asking for the Board to appoint Officers.
  - f. DISCUSSION ITEM: When should items be presented to the Board for approval? This question came up in regards to converting Freudian Sip at JSB to Starbucks.
  - g. INFORMATION ITEM: Financial Report (Stephanie Bracamontes)
4. BOARD COMMENTS: Board members may make any comments or announcements. (Bill Robe)

5. AGENDA ITEMS FOR FUTURE MEETINGS: Board members may request specific agenda items for a future meeting.(Bill Robe)

6. Adjourn Meeting (Bill Robe)

**\*\*Addressing the University Auxiliary Services, Inc. Board of Directors:**

Members of the public are welcome to address agenda items that come before standing and special meetings of the Board. Comments should pertain to the agenda or University Auxiliary Services, Inc. - related matters and not to specific issues that are the subject of individual grievances or appeals, or litigation. Written comments are also welcome and will be distributed to the members of the Board. The purpose of public comment is to provide information to the Board, and not to evoke an exchange with Board members. Questions that Board members may have resulting from public comments will be referred to appropriate staff for response. In fairness to all speakers who wish to speak, and to allow the Board to hear from as many speakers as possible, while at the same time conducting the public business of their meetings within the time available, Board chair will determine and announce reasonable restrictions upon the time for each speaker. Multiple speakers on the same topic may be asked to limit their presentations. In most instances, speakers will be limited to no more than three minutes. The totality of time allotted for public comment at the board meeting will be 30 minutes, and speakers will be scheduled for appropriate time in accord with the numbers that sign up. Speakers are requested to make the best use of the public comment opportunity and to follow the rules established.