

CI UNIVERSITY AUXILIARY SERVICES, INC.

BOARD OF DIRECTORS

MEETING MINUTES

THURSDAY, SEPTEMBER 17,2020 11:00 AM – 12:00PM

THIS MEETING IS OPEN TO THE PUBLIC AT THE FOLLOWING LOCATION

CLICK TO JOIN THE MEETING VIA ZOOM

<http://csuci.zoom.us/j/92903339380>

UNIVERSITY AUXILIARY SERVICES BOARD OF DIRECTORS MEMBERS PRESENT: BILL ROBE, YSABEL TRINIDAD, DAVID PRESS, ANDREA GROVE, STEPHANIE BRACAMONTES, SIDNEY VALENCIA. MEMBERS NOT PRESENT: MARIANNE MCGRATH

CI AND UAS STAFF ATTENDANCE: JOHN LAZARUS, PETER MAHER, ROSA BRAVO

- 1) WELCOME AND CALL TO ORDER (BILL ROBE)- MEETING CALLED TO ORDER AT 11:08
- 2) PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA (BILL ROBE). NO PUBLIC COMMENTS
- 3) INFORMATION ITEM: BILL ROBE INTRODUCES THE NEWEST MEMBER OF THE UAS BOARD, SIDNEY VALENCIA
- 4) ACTION ITEM: REQUEST TO APPROVE MINUTES FROM MAY 21, 2020 MEETING. DAVID PRESS MADE THE MOTION AND ANDREA GROVE SECONDED IT
- 5) REPORT FROM AUDIT EXIT MEETING. DAVID PRESS REPORTS AUDIT WAS APPROVED ON 9/17/2020.
- 6) DIRECTORS REPORT (JOHN LAZARUS) – INFORMED BOARD OF UAS MANAGEMENT LAYOFFS OF 78 STAFF IN JUNE AND THEN ROXANNE HERLEIN AND BRIAN BERNARDEZ IN SEPTEMBER. INFORMED BOARD THAT CONFERENCE AND EVENTS ARE NOW REPORTING TO UAS. INFORMED BOARD OF THE HIT TO CATERING REVENUE DUE TO COVID 19. JOHN LAZARUS EXPLAINED THE DINING OPTIONS ON CAMPUS FOR THE FALL SEMESTER. PPP LOAN OF \$699,300 HELPED AND THE APPLICATION FOR THAT TO BE FORGIVEN IS STILL NOT ABLE TO BE SUBMITTED. CATERING VOLUME DROPPED BY \$1 MILLION. COPIER VOLUME DROPPED TO CLOSE TO 0. HESS KRAMER (SUMMER CAMP) NEGOTIATIONS ON-GOING MORE TO REPORT AT NEXT MEETING
- 7) INFORMATION ITEM: PRESENTATION OF THE 6/30/20 UAS FINANCIALS. ENDED UP LIKE WE THOUGHT WITH A LOSS OF \$1.2 MILLION. (JOHN LAZARUS)
- 8) ACTION ITEM: AMENDMENT TO APPROVE 6/30/20 FINANCIALS SUGGESTED BY BILL ROBE. MOTION MADE BY DAVID PRESS SECONDED BY ANDREA GROVE. UNANIMOUS DECISION TO APPROVE BY ALL BOARD MEMBERS PRESENT
- 9) ACTION ITEM: REQUEST BOARD APPROVAL TO PERMANENTLY CLOSE TOWN CENTER MARKET. MOTION FOR APPROVAL MADE BY ANDREA GROVE AND UNANIMOUS DECISION TO APPROVE BY ALL BOARD MEMBERS PRESENT

- 10) ACTION ITEM: REQUEST BOARD APPROVAL TO APPROVE UAS RENT FORGIVENESS STUDENT UNION SUBLEASE. MOTION FOR APPROVAL MADE BY ANDREA GROVE SECONDED BY DAVID PRESS AND UNANIMOUS DECISION TO APPROVE BY ALL BOARD MEMBERS PRESENT
- 11) ACTION ITEM: REQUEST BOARD APPROVAL OF THE REVISED 20/21 UAS OPERATING BUDGET. JOHN LAZARUS REQUEST POSSIBLE REVISION IF SUMMER REVENUE GETS IMPACTED NEGATIVELY DUE TO COVID. MOTION TO APPROVE 20/21 BUDGET BY DAVE PRESS AND ANDREA GROVE SECONDED. UNANIMOUS DECISION TO APPROVE BY ALL BOARD MEMBERS PRESENT
- 12) BOARD COMMENTS: N/A
- 13) AGENDA ITEMS FOR FUTURE MEETINGS: NEXT MEETING NOVEMBER 19, 2020
- 14) ADJOURN MEETING: BILL ROBE ADJOURNS MEETING AT 12:06PM