



CI University Auxiliary Services, Inc.
CSU Channel Islands
One University Drive
Camarillo, California 93012

**CI University Auxiliary Services, Inc.
Board of Directors**

**MINUTES
Regular Meeting**

Thursday, March 2, 2026 1:00 p.m.

Location: California State University Channel Islands
Camarillo Street, Camarillo, CA 93012
Lindero Hall - Conference Room #1889

MEMBERS PRESENT: Bradley Olin, Treasurer/Secretary; Michael Gravagne, Andrea Grove, David Press, Bill Robe

REGRETS: Jenni Lopez Espinoza

GUESTS: Interim President Sue Andrzejewski

STAFF SUPPORT: Jeff Kim, Stephanie Bracamontes, Leo Cervantes, Kate Vaughn, Paula Robertson

OPENING STATEMENTS

With no Chair or Vice Chair currently serving, a motion was made by Bill Robe to appoint Bradley Olin, Secretary/Treasurer, to serve as Acting Vice Chair for the purpose of facilitating the meeting. The motion was seconded by Andrea Grove. VP Olin abstained. The motion passed.

1. Call to Order at 1:09 p.m. and Roll Call
A quorum was present.
2. Public Comment Period
No public comments were received. The public comment period was closed.
3. Board Member Comment
No board member comments were made.

INFORMATION AND ACTION ITEMS

4. **ACTION:** Approval of UAS Board Meeting Minutes of December 4, 2025
A motion was made by Bill Robe and seconded by David Press to approve the December 4, 2025, meeting minutes. Approved unanimously.

5. **INFORMATION: Campus Update (Andrzejewski)**

Interim President Andrzejewski provided a campus update, including the following highlights:

Spring 2026 Enrollment: 4,700 headcount is up by 100 students over last Spring.

Increased retention and growth in continuing master's and doctoral students more than offset the slight decrease in new transfer students.

Residential housing occupancy remains below pre-pandemic levels (approximately 900–1,000 beds filled out of 1,600 capacity), impacting dining and auxiliary-related revenue streams.

The campus received notable recognition:

- Two faculty members received CSU-wide Wong Family Excellence Awards. Dr. Maricela Viscera Garcira, assistant professor of Spanish received the Outstanding Faculty Innovator Award. Heather Castillo, associate professor of dance, received the Outstanding Faculty Teaching award.
- Dr. Michael Soltis, professor of computer science, was nominated as Educator of the Year by Assemblymember Jackie Irwin and accepted the award.
- CSU Channel Islands earned the 2026 Carnegie Community Engagement Classification.

Recent campus events included the School of Education Social Justice Conference and the Third Annual Women's Business Conference.

Board discussion included enrollment trends and the distinction between institutional FTE and residential program occupancy. The high-water mark for enrollment was in 2019 at 6,406 FTE.

Housing occupancy remains significantly below pre-COVID levels (900–1,000 beds filled out of 1,600 capacity), impacting dining and auxiliary revenue models.

6. **INFORMATION: Financial Report- 2nd quarter & FY 2025/26 Operating Budget/Forecast (Kim)**

Jeff Kim presented the second quarter financial report and operating forecast.

Key points included:

- UAS continues to experience structural financial challenges.
- The existing operating model was based on significantly higher enrollment projections that were not realized.
- Since July 2020, multiple corrective measures have been implemented, including:
 - Allocation of \$9 million in HEERF funds
 - \$699,000 PPP loan (forgiven)
 - Transition of select programs to state-side operations (Conferences & Events)
 - Outsourcing dining operations to Chartwells
 - Reduction of staffing and administrative costs
- UAS currently has no direct employees and primarily oversees contractual relationships.

Discussion addressed long-term viability, housing/dining revenue sensitivity to enrollment, and contract structures.

7. **ACTION: Dissolution Plan Recommendation (Olin)**

The Board considered a recommendation to direct staff to work with legal counsel and the University President's representative to develop a formal dissolution plan consistent with Executive Order 1059 (CSU Auxiliary Organizations) and applicable laws and regulations.

Discussion included:

- The diminished operational scope of UAS.

- Ongoing financial unsustainability.
- The requirement that auxiliaries be self-supporting.
- The need for a comprehensive plan addressing contractual transitions, financial obligations, assets, liabilities, and required regulatory filings.
- Confirmation that no changes are contemplated for other auxiliaries (Foundation or ASI).

A motion was made by Bill Robe and seconded by David Press to direct staff to work with legal counsel and the University President's representative to develop a dissolution plan that is consistent with applicable laws and regulations and outlines the specific steps that must be taken, including but not limited to required filings to the California Attorney General, Secretary of State, and state and federal tax authorities. (Executive Order 1059-CSU Auxiliary Organizations) and return with a formal dissolution plan for Board consideration.
Approved unanimously.

Staff will return with a comprehensive dissolution plan at a future meeting.

8. **ACTION:** Resolution 26.01 recognizing John Lazarus' years of service and Resolution 26.02 recognizing Dave Armstrong's years of service.

A motion was made by Bill Robe and seconded by Andrea Grove to adopt resolutions 26-01 and 26-02 recognizing John Lazarus and David Armstrong for their years of service. Board members expressed appreciation for John Lazarus' leadership and contributions. Approved unanimously.

9. ADJOURN

There being no further business, the meeting was adjourned at 1:52 p.m.

Submitted by:

Jeff Kim

Approved by the Board on: 06/25/2026